

Type of Employment Sought:

\_\_\_\_ Full-time  
\_\_\_\_ Part-time  
\_\_\_\_ Substitute  
\_\_\_\_ Summer Only  
\_\_\_\_ Volunteer  
Date Available \_\_\_\_\_

For Center Use Only:

Date Center  
Received \_\_\_\_\_  
Interviewed \_\_\_\_\_  
Started \_\_\_\_\_  
Terminated \_\_\_\_\_

**Application For Employment**

**Carriage House Children's Center  
The Children's Center of Pittsburgh**

Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Person(s) to Notify in an Emergency \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

**EDUCATION/TRAINING** (List highest level first)

Name	Address	Major/ Minor	Degree/ Diploma	Date Completed

**WORK EXPERIENCE**

(Begin with the most recent and mark volunteer experience with a V@ to the left of the line)

Name of Employer	Address	Start/End Dates	Reason for Leaving

The Carriage House Children's Center and its affiliates are equal opportunity employers.



**PROFESSIONAL REFERENCES**

(List three individuals who can attest to your qualifications for the position for which you are applying)

Name	Address	Telephone	Relationship
------	---------	-----------	--------------

---

---

---

---

**SPECIAL TALENTS OR INTERESTS**

---

---

---

---

**MEMBERSHIPS AND /OR PROFESSIONAL AFFILIATIONS**

(List those that relate to the position for which you are applying)

---

---

Why are you interested in working at The Center? \_\_\_\_\_

---

---

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain: \_\_\_\_\_

---

Return application to:  Carriage House Children's Center  
5604 Solway St.  
Pittsburgh, PA 15217  
412-421-0300  
412-421-3127 (Fax)  
chcc@carriagehouse.org

The Children's Center of Pittsburgh  
327 Craft Ave.  
Pittsburgh, PA 15213  
412-641-1990